



ISTC Forum web site

USER MANUAL

Version 2018/03

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Open the website «ISTC Forum»

- Open the main ISTC website www.istc.int
- Click on «**ISTC Forum**» within the blue array

or

- Open the menu «Project Scientists» and then «Apply for Research Grants» and click on «**ISTC Forum**».

Apply for Research Grants

The Science Project Program is the most comprehensive nonproliferation activity conducted by the ISTC. Through this program, the ISTC solicits scientific project proposals from institutes throughout the CIS and provides funding and logistic support to project teams.

Project teams receive written concurrence from the host country on whose territory their research will be conducted, and then develop and execute their project with foreign collaborating organizations. Foreign collaborators ensure the project goals contribute to the state-of-the-art in the field, and that results will find applications in real problems in basic and applied research.

Location of ISTC Projects

Targeted initiatives

Guidelines on Submission of new Project Proposals

A **ISTC forum** web site for submission of new Project Proposals is being developed.

In this connection please be informed, that

- At the 65th ISTC Governing Board meeting in December 2017 it was decided to make funding decisions only once a year (in mid-year);
- At the 66th ISTC Governing Board meeting in July 2018 it was approved that starting with the next GB Funding session (probably in June of 2019) the Scientific Advisory Council (SAC) and Secretariat should prepare for each «Area of Interest» a Ranking List of the highest scored Project Proposals.

It means that

- all Project Proposals which had been submitted prior to the last deadline (March 15, 2018) for evaluation by the ISTC Scientific Advisory Council (SAC) passed through the 66th ISTC Governing Board funding session;
- new Project Proposals which have been submitted later will be evaluated in the next round by the SAC based on new evaluation criteria probably in April 2019.
- the new SAC Project Proposal evaluation will be integrated in the **ISTC forum** web site and SAC members will only evaluate web site Project Proposals.

The **ISTC forum** web site is already accessible and one can enter new Project Proposals. But at the moment this web site has not yet the intended functionality to enter the complete information on Project Proposals in accordance with the current hard copy (paper) template.

New Project Proposals which have been already submitted (with Host Government Concurrence) to the ISTC, have to be transferred to the **ISTC forum** web site – when the web site is completed ISTC will ask the authors to do that.

Annual Reports

The electronic version of the **2017 Annual Report** and **2017 Audited Financial Report** is available by downloading the pdf file from this website [view](#)

- EU INSC Project MC 5.01 15B
- EU CBRN CoE Projects
- Export Control
- ISTC Tenders
- Events
- News
- Contact Info
- Jobs
- Sitemap
- Useful links
- Terms and Conditions
- ISTC Forum

Promotional Material

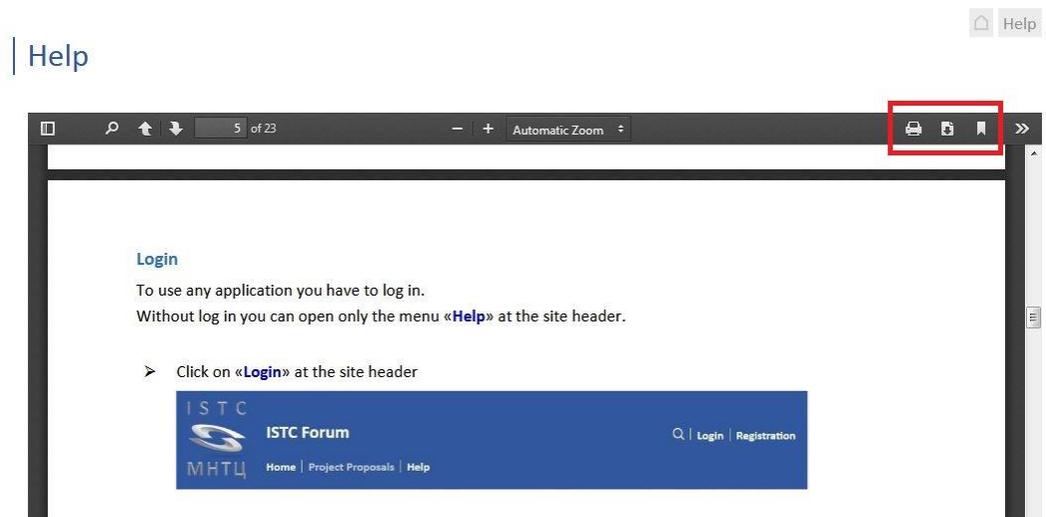
See ISTC's new Promotional video [view](#)

Help

- Click on «**Help**» at the site header



- This User Manual will be shown.
Use the menu line to read, print or download the User Manual.



- While entering any data into a field, an information window appears.

Full title: **Select a brief, informative title (no longer than 25 words).**

Template: Feasibility studies and building model to confirm viability of the theory of Siberian rivers' southward turning

Registration

To join the ISTC forum you have to register first.

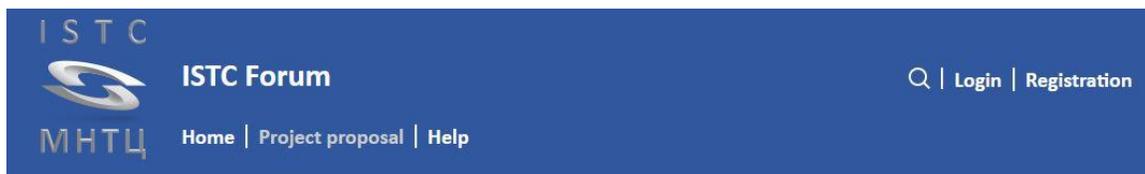
A User account will be created. Your unique User name will be generated automatically as a combination of **Last name, First name** (and may be a **Suffix**) which will be connected by the **underline character**.

You have to define two passwords: the first one (Password) is required for login; the second one (Security) is required to open your User account.

- Click on «**Registration**» at the site header



- On this web site you will find any kind of confidential information. You will get access to this site only if you agree with the conditions of the following non disclosure commitment.



 Non Disclosure Commitment

| Non Disclosure Commitment

“**Confidential Information**” means any and all information, including, without limitation, Technology or Intellectual Property Rights, Specifications, Customer Information, Marketing Plans, or other Business or Technical information, and which is disclosed by the Author on this ISTC Forum web site as text, attached document or link.

Without limiting the foregoing, the Confidential Information does not include information which:

The Confidential Information shall remain the property of the Author. It is understood that no license is granted to the **User**.

The access to the Confidential Information do not imply any commitment to conclude a collaboration agreement or any other agreement.

The Author shall have no liability or responsibility for errors or omissions in the Confidential Information or relating to or resulting from the use in whole or in part of Confidential Information or any decisions made in reliance on the Confidential Information.

I don't agree

I agree

- Click on «**I don't agree**» to go back to the main page.
- Click on «**I agree**» to continue registration.

A window will appear which prompt you to enter your **Last Name** and **First Name**.

After that click on «**Next**»



Registration

Last Name:*
Kabanbay

First Name:*
Batyr

Suffix:*

*To be mandatory

Next

- Enter your **Last Name** and your **First Name**.
After clicking on «**Next**» the Username will be generated and checked against existing Usernames.
- If necessary you will be requested to enter a **Suffix**. After that click on «**Next**» again.
The updated Username will be rechecked against existing Usernames.



Username Exists Already!

Please Enter a Suffix.

Ok

- If necessary you will be requested to change the **Suffix**. After that click on «**Next**» again.
The updated Username will be rechecked against existing Usernames.



Username Exists Already!

Please Change a Suffix.

Ok

- ⚠ **Last Name, First Name and Suffix cannot be changed in your User account.**
If necessary please contact the ISTC Administrator.

- If your **Username** is unique, it will be shown in all following windows of the registration menu.



Registration - **Kabanbay_Batyr** this is your Username

- The next window will appear which will prompt you to enter a **Password** and a **Security** (Password) and verify them.

The screenshot shows a registration form titled "Registration - Kabanbay_Batyr". It contains several input fields and instructions:

- Password*:** A text input field with 8 dots representing masked characters.
- Password Verification*:** A text input field with 8 dots representing masked characters.
- Instruction:** "Combine, at least one Capital, Smallcase, Three Numerals and a Special Character".
- To edit your user account requires a security check password**
- Security*:** A text input field with 8 dots representing masked characters.
- Security Verification*:** A text input field with 8 dots representing masked characters.
- Instruction:** "Combine, at least one Capital, Smallcase, Three Numerals and a Special Character".
- Email*:** A text input field containing "kabanbay@istc.int".
- Email Verification*:** A text input field containing "kabanbay@istc.int".
- Footnote:** "*To be mandatory".
- Next Button:** A grey button labeled "Next" at the bottom right.

To use any application you have to log in by your [Username](#) and [Password](#).

The [Security](#) is an additional password, which is necessary to open your User Account.

- Enter a [Password](#) and verify it.
Then enter a [Security \(Password\)](#) and verify it.
A Password or Security has to be composed of - at least - one Capital, one Small case, one Special Character and three Numerals.
Password and Security will not be echoed to the screen.
- Enter an [Email address](#) and verify it.
All further information from the ISTC Administrator will be sent to this email address.
After clicking on «[Next](#)» the Email address will be checked against existing Email.



Do not forget to store your input by clicking on the button «[Next](#)».

To reject your input click on the button «[Cancel](#)».

If you leave the menu before you have stored your input the registration will be terminated.



Passwords and Email address can be changed in your User account.

After that the combination of Last Name, First Name and Email will be checked against existing User Accounts.

If such a User account exists already, the new User account cannot be created.

The screenshot shows a warning message box with the following text and buttons:

User with Family Name, First Name
and E-mail, exists!

- Click on «[Cancel](#)» to start the Registration again.

- Click on «**Renew**» if you had already registered and forgot your Password.
You will receive an email from the ISTC Administrator with a new Password and Security Check (Password).
Afterwards you should login and open the menu «**Password**» within your **User account** to change your Password and your Security Check (Password).
- If the Combination of Last Name, First Name and Email is unique your User name will be accepted.
A new window will appear which will prompt you to enter any personal data.

Registration

Registration - Kabanbay_Batyr

Personal data

Middle Name: <input type="text"/>	Academic Title: <input type="text"/>
Place of Birth: <input type="text"/>	Date of Birth:* <input type="text" value="1"/> <input type="text" value="January"/> <input type="text" value="2018"/>
Country of Birth: <input type="text" value="Select..."/>	Citizenship:* <input type="text" value="Select..."/>

Institution Data

Country*: <input type="text" value="Please select..."/>	City*: <input type="text"/>	<input type="button" value="Add"/>
Institution Name*: <input type="text"/>	<input type="button" value="Add"/>	

Department:*

Position:*

Field of work:*

*To be mandatory

To select an institution

- first choose the respective **Country**;
- then choose the **City** (all shown Cities are filtered by the selected **Country**) or add a new **City**;
- after that choose the **Institution** (all shown Institutions are filtered by the selected **City**) or add a new **Institution**.



**Please take into consideration that an Institution should be a legal entity.
To specify your Institution please use also the field **Department**.**

- Click on the drop-down-field «**Country**» and select the **Country** where your institution is located.
- Then click on the drop-down-field «**City**» and select the **City** where your institution is located.
Shown locations are filtered by the selected **Country**.

- If the necessary **City** is not contained in the selection table click on the button **«Add»** on the right of the field **«City»**.

A new window will appear which prompt you to enter the Name of the new city in English and Native / Russian notation.



Do not forget to store your input by clicking on the button **«Save».
To reject your input click on the button **«Cancel»**.**

- After that you can select the new added **City** in the drop-down-field **«City»**.

- Then click on the drop-down-field **«Institution Name»** and select the **Institution**.
Institutions included in the drop-down-field are filtered by the selected **City**.

- If the **Institution** is not contained in the selection table click on the button «**Add**» on the right of the field «**Institution Name**».
A new window will appear which prompt you to enter the **Name** of the new Institution, it's **Address** and **Postal Code** and also it's **superior authority** (all in English notation).



Do not forget to store your input by clicking on the button «Save».
To reject your input click on the button «Cancel».

- After that you can select the new added **institution** in the drop-down-field «**Institution Name**».

- Enter your **Department** and your **Position** in the Institution / Department.
Separate **Fields of Work** by commas.

Institution Data

Country*: City*:

Institution Name*:

Department*:

Position*:

Field of work*:

*To be mandatory



Do not forget to store your input by clicking on the button «Save».
To reject your input click on the button «Cancel».

The successful registration will be confirmed by an email to the recorded Email address.

User Account has been Created!

After the Registration by ISTC
an E-mail will be sent
to the recorded E-mail Address.
Don't Forget to check your Spam Folder.

Login

To use any application you have to log in.

Without log in you can only open the menu «[Help](#)» at the site header.

- Click on «[Login](#)» at the site header



- A window will appear which prompt you to enter your [Username](#) and your [Password](#). After that click on «[Login](#)»

Login

Username

Password

[Forgot password?](#)

- Click on «[Forgot password?](#)» if you forgot your Password. You will receive an email from the ISTC Administrator with a new Password and Security (Password).
- Afterwards you should login and open the menu «[Password](#)» of your User account to change your Password and your Security (Password).

User account

- To open your User account click on your Username at the site header.



- A window will appear which prompt you to enter your **Security** (Password). After that click on «**Confirm**».

The window «**Personal Account**» will appear which prompt you to change or complete your personal data.

Menu «Personal Data»



Do not forget to store your changes by clicking on the button «Save».
To reject your changes click on the button «Cancel» or leave this menu.

Menu «Password»

Kabanbay_Batyr Personal Account

Personal data
Password
Contacts
Work
Messages

Password: Password Verification:
Combine, at least one Capital, Smallcase, Three Numerals and a Special Character

To edit your user account requires a security check password

Security: Security Verification:
Combine, at least one Capital, Smallcase, Three Numerals and a Special Character

*To be mandatory

Cancel Save

➤ Password

You can change your **Password** – it has to be composed of - at least - one Capital, one Small case, one Special Character and three Numerals.
After that you have to verify the new Password.

➤ Security Check

The **Security Check** is an additional password, which is necessary to open your User Account.
You can change your **Security Check** (Password) – it has to be composed of - at least - one Capital, one Small case, one Special Character and three Numerals.
After that you have to verify the new Security Check.



Do not forget to store your changes by clicking on the button «Save».
To reject your changes click on the button «Cancel» or leave this menu.

Menu «Contacts»

You can add any number of Contacts or Phone numbers.

➤ Contact

There is a 2-step classification system for all contacts.

The first one is a classification by location: **Work** or **Home**

The second one is a classification by kind of contact: **Email** or **Skype** (other will be added).

Select classification 1 and 2 and enter the Address.

After that click on the button «**Add**»

➤ Phone

There is a 2-step classification system for all phone numbers.

The first one is a classification by location: **Work** or **Home**.

The second one is a classification by kind of phone: **Voice** (for landline), **Cell** (mobile network) or **Fax**(fax interface).

The phone number is treifold: Country code (C.C.), Area code (A.C.) and Number.

Select classification 1 and 2 and enter Country code, Area code and Number.

After that click on the button «**Add**»

Personal Account

Kabanbay_Batyr

Personal data

Password

Contacts

Work

Messages

Location:

Your Contacts:

Pref	E-Mail	kabanbay@istc.int	<input type="text"/>
------	--------	-------------------	----------------------

Location:

Your Phones:

Work	Voice	+7 7172 7691111	<input type="text"/>
Home	Cell	+7 775 9998877	<input type="text"/>



Do not forget to store your changes by clicking on the button «Save».
To reject your changes click on the button «Cancel» or leave this menu.

Menu «Work»

Kabanbay_Batyr

Personal Account

Personal data

Password

Contacts

Work

Messages

Institution:

Institute for History of Central Asia
1, Old Ave, Astana, 010000, KZ

Department*:

Department for 13 - 16 centuries

Position*:

Head of Department

Field of work*:

History of wars

*To be mandatory

➤ Institution

Click on the button «[Select](#)» to change the Institution.



**Please take into consideration that an Institution should be a legal entity.
To specify your Institution please use also the field [Department](#).**

New fields will appear which prompt you to select

- first the respective [Country](#);
- then the [City](#) (all shown Cities are filtered by the selected [Country](#)) or add a new [City](#);
- after that the [Institution](#) (all shown Institutions are filtered by the selected [City](#)) or add a new [Institution](#).

Kabanbay_Batyr Personal Account

Personal data
Password
Contacts
Work
Messages

Institution: Select

Institute for History of Central Asia
1, Old Ave ,Astana ,010000 ,KZ

Country*: City*:

Please select... No cities Add

Institution Name*:

No institutes Add

Department*:

Department for 13 - 16 centuries

Position*:

Head of Department

Field of work*:

History of wars

*To be mandatory

Cancel Save

- Click on the drop-down-field «**Country**» and select the **Country** where your institution is located in.

Institution: Select

Institute for History of Central Asia
1, Old Ave ,Astana ,010000 ,KZ

Country*:

Kazakhstan City*:

Guinea-Bissau
Guyana
Haiti
Heard Island and Mcdonald Islands
Holy See (Vatican City State)
Honduras
Hong Kong
Hungary
Iceland
India
Indonesia
Iran, Islamic Republic of
Iraq
Ireland
Israel
Italy
Jamaica
Japan
Jordan
Kazakhstan

No cities Add

Add

ies

Cancel Save

- Then click on the drop-down-field «**City**» and select the **City** where your institution is located in. Shown locations are filtered by the selected **Country**.

Institution:		Select
Institute for History of Central Asia 1, Old Ave ,Astana ,010000 ,KZ		
Country*:	City*:	Add
Kazakhstan	Astana	Add
Institution Name*:	Almaty Aral Astana Gvardeyskiy Stepnogorsk Taraz	
Department*:		
Please select...		
Department for 13 - 16 centuries		

- If the necessary **City** is not contained in the selection table click on the button «**Add**» on the right of the field «**City**».
A new window will appear which prompt you to enter the Name of the new city in English and Native / Russian notation.

City	
Name English:*	
Schymkent	
Name Native:*	
Country:	
Kazakhstan	
Cancel	Save



Do not forget to store your input by clicking on the button «Save».
To reject your input click on the button «Cancel».

- After that you can select the new added **City** in the drop-down-field «**City**».

Institution:		Select
Institute for History of Central Asia 1, Old Ave ,Astana ,010000 ,KZ		
Country*:	City*:	Add
Kazakhstan	Please select...	Add
Institution Name*:	Almaty Aral Astana Gvardeyskiy Schymkent Stepnogorsk Taraz	
Department*:		
No institutes		
Department for 13 - 16 centuries		

- Then click on the drop-down-field «**Institution Name**» and select the **Institution**. Institutions included in the drop-down-field are filtered by the selected **City**.

Institution: Select

Institute for History of Central Asia
1, Old Ave ,Astana ,010000 ,KZ

Country*: City*: Add

Institution Name*:
Please select... Add

Institute for History of Central Asia
International Science and Technology Center
PI National Laboratory Astana

- If the **Institution** is not contained in the selection table click on the button «**Add**» on the right of the field «**Institution Name**». A new window will appear which prompt you to enter the **Name** of the new Institution, it's **Address** and **Postal Code** and also it's **superior authority** (all in English notation).

Institution

Country: City:

Institution Name*:

Under Authority:

Address*:

Postal Code:



Do not forget to store your input by clicking on the button «Save».
To reject your input click on the button «Cancel».

- After that you can select the new added **institution** in the drop-down-field «**Institution Name**».



Do not forget to store your input by clicking on the button «Save».
To reject your input click on the button «Cancel».

After saving the fields **Country**, **City** and **Institution Name** disappear.
 Enter **Department**, **Position** and **Field of Work**.

➤ **Department**

Your department at the institution

➤ **Position**

Your position at the institution or department e.g. Executive Director, Senior Researcher

➤ **Field of Work**

Educational background, experiences

Separate different **Fields of Work** and **Experiences** by commas.



Do not forget to store your changes by clicking on the button «[Save](#)».
To reject your changes click on the button «[Cancel](#)» or leave this menu.

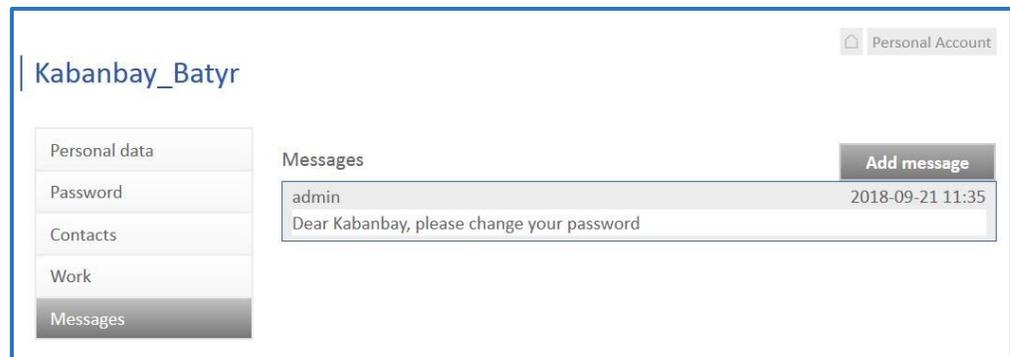
Menu «Messages»

There is a possibility to send messages between the User and the ISTC Administrator.

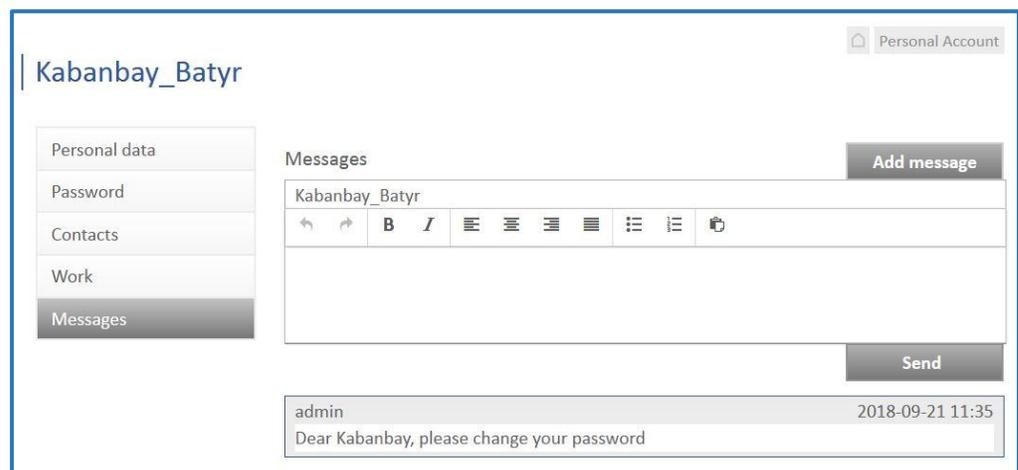
- If you received a new message from the ISTC Administrator a letter icon (✉) appears at the site header.



- To see this message open the menu «Messages» within your User Account. All messages are sorted by date.



- To write a message to the ISTC Administrator click on the button «**Add message**».
- A new field will appear.



- Enter the text in the appeared window. Then click on the button «**Send**».

Personal Account

Kabanbay_Batyr

Personal data
Password
Contacts
Work
Messages

Messages Add message

Kabanbay_Batyr

← → **B** *I* [List Icons]

Send

admin 2018-09-21 11:35
Dear Kabanbay, please change your password

- Confirm the action by clicking on the button «Ok». The new message will get a time and date stamp

Message send

Ok

Personal Account

Kabanbay_Batyr

Personal data
Password
Contacts
Work
Messages

Messages Add message

Kabanbay_Batyr 2018-09-28 16:52
Done

admin 2018-09-21 11:35
Dear Kabanbay, please change your password

Project Proposals

ISTC gives you the opportunity to launch new Project Proposals and discuss them with other scientists, collaborators and potential partners.

You can also join ongoing discussions on being interested you themes.

Launch a new Project Proposal

To submit a new Project Proposal to the ISTC you should enter the Information on your Proposal into all Input Fields.



Please take into consideration that you should write a Proposal to achieve funding – first and foremost you should formulate the text in such a way that it is understandable for Persons who makes decisions on funding - not for experts in that scientific area.

You will be automatically assigned as **Author** of this Project Proposal. That means that only you are able to enter or edit any information about your Project Proposal.

After creating the new Project Proposal becomes the Status **«Edit»**.

It means that

- this Proposal is visible only for the **Author** in menu «Project Proposal» - «Edit».
- an **Author** can see only the own Project Proposal(s) in menu «Project Proposal» - «Edit».
- this Proposal is not visible (also for the **Author**) in menu «Project Proposal» - «Comments».

After getting Institution Concurrence letters from authorities of all participating institutions and respective Host Government Concurrence letters the Author can request that the Proposal status should be switched to status **«Comment»** by the ISTC Administrator – this will be done after evaluation by the ISTC Office.

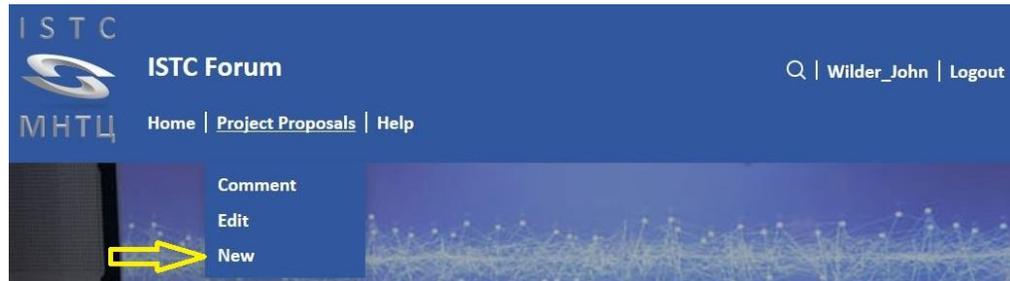
In status **«Comment»** the Project Proposal

- keeps visible for the **Author** in menu «Project Proposal» - «Edit» and
- becomes visible in the menu «Project Proposal» - «Comments».



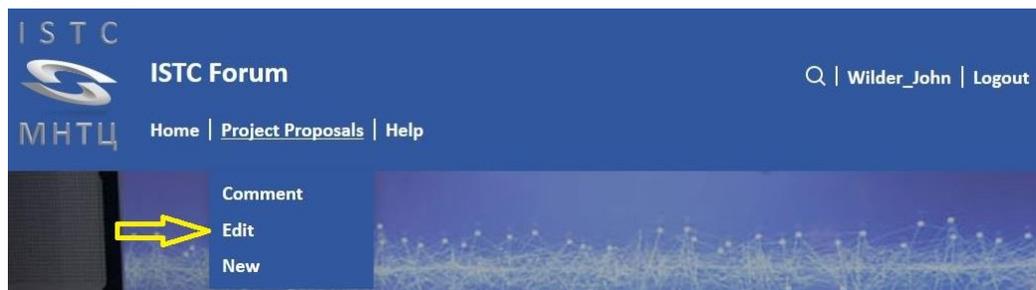
For more information on the menu «Project Proposal» - «Comments» please see paragraph «Join a discussion on a Project Proposal».

- Open the menu «**Project Proposal**» - «**New**»

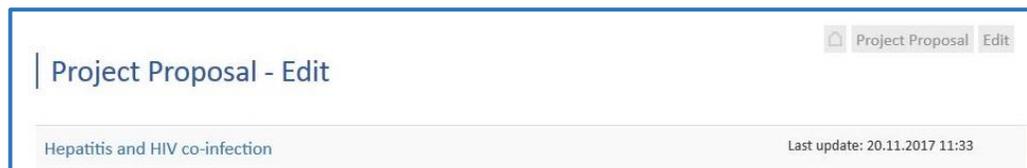


For further editing of your Proposal open menu «**Project Proposal**» - «**Edit**» regardless of the status (see below) of this Proposal

- Open the menu «**Project Proposal**» - «**Edit**»



Only proposals of which you are the author are visible In the menu «**Edit**».



- Click on the Name of the proposal to open the proposal.

Menu «Title»



Regardless of an approved access to this Project Proposal the information in the submenu «Title» of menu «Project Proposal» - «Comments» will be unrestricted - that means it is visible for every logged-in user.

Project Proposal Project Proposal Edit

Template: Rivers' turning

Project proposal

Title	Status	Edit
Overview	Registration Code : EU-1801	Status : Comment
Area of Interest	Short Title: Template: Rivers' turning	
Current State	Full title: Template: Feasibility studies and building model to confirm viability of the theory of Siberian rivers' southward turning	
Aim	Area of interest: Water Safety and Security	
Expected outcome	Technical area: Environment	
Impact	Technical fields: Modelling and Risk Assessment	
Sustainability	Development Category: Basic Research	
Proficiency	Keywords: River, Turning, Siberian, Aral, Water Mqanagement	
Capacity	Duration (months): 48	Duration (quarters): 16
Scope of Activities		
Tasks		
Participants		
Estimated Costs		
Funding		
Evaluation		
Documents		

- To add or change any data click on the button «Edit».

Registration Code : EU-1801 Status : Comment

Short Title:
Template: Rivers' turning

Full title:
Template: Feasibility studies and building model to confirm viability of the theory of Siberian rivers' southward turning

Area of interest:
Water Safety and Security

Technical area:
Environment

Technical fields:
Modelling and Risk Assessment

Development Category:
Basic Research

Keywords:
River, Turning, Siberian, Aral, Water Mqanagement

Duration (months): 48 Duration (quarters): 16

➤ **Registration No**

Before the Proposal status is to be switched to status **«Comment»** this Proposal becomes an ISTC Registration Number.

➤ **Status**

A new Proposal becomes the status **«Edit»**. It means that this Proposal is visible only for the author in menu «Project Proposal» - «Edit».

In status **«Comment»** the Proposal is visible in the menu «Project Proposal» - «Comments» - see paragraph «Join a discussion on a Project Proposal».

➤ **Short title**

Mandatory field;

Select a short title (no longer than 7 words) to be used in the overview of discussions in the menu «Project Proposal» - «Comments» and menu «Project Proposal» - «Edit».

➤ **Full title**

Mandatory field;

Select a brief, informative title (no longer than 25 words).

➤ **Duration**

Mandatory field;
The planned duration of this Project in months.

➤ **Area of Interest**

Mandatory field;
Area of interest means that ISTC funding parties pronounced their readiness to fund proposals in these areas.

➤ **Technical area**

Classification of ISTC Proposals and Projects.

➤ **Technical field**

Classification of ISTC Proposals and Projects.
The Technical field is a subdivision of a Technical area.

➤ **Development Category**

Mandatory field;

Select one of the following categories:

1. Basic Research — In basic research, the objective is to gain more complete knowledge or understanding of the fundamental aspects of phenomena and of observable facts, without specific applications and products in mind.
2. Applied Research—In applied research, the objective is to gain knowledge or understanding, required for determining the means by which a recognized need may be met.
3. Technology Development—Systematic application of research knowledge to prove technology or a concept, including development of non-specific application prototypes and processes.
4. Technology Demonstration —Verification of the viability of research findings, through development of prototypes, models, clinical trials, field tests, testing and evaluation, and other efforts.

➤ **Keywords**

Enter significant terms; separate different terms by comma.



You can leave this menu only after you stored your changes by clicking on the button «Save» or reject your changes by clicking on the button «Cancel».

➤ **Overview**

Describe briefly the project's purpose, the state of the art in the field and the impact of the proposed project on the progress in this field.

Describe shortly expected results and their application (including scientific and commercial significance).

Outline scope of activities and technical approach and methodology.

Since dissemination of the Overview will be unrestricted, it should not contain business-confidential information.



You can leave this menu only after you stored your changes by clicking on the button «Save» or reject your changes by clicking on the button «Cancel».

Menu «Area of Interest»

The screenshot displays a web interface for a project proposal. At the top right, there are two buttons: 'Project Proposal' and 'Edit'. The main heading is 'Template: Rivers' turning'. Below this, a sidebar on the left lists various sections of the proposal, with 'Area of Interest' currently selected and highlighted. The main content area shows the following information:

- Area of interest:** Water Safety and Security
- Area of interest - Justification:** Retrieval of the Aral sea
- ISTC objectives:** Change the world

An 'Edit' button is located in the top right corner of the main content area.

- To add or change any data click on the button **«Edit»**.

The screenshot shows a web form with three main sections:

- Area of interest:** A dropdown menu with the selected value "Water Safety and Security".
- Area of interest - Justification:** A text area with a rich text editor toolbar (undo, redo, bold, italic, bulleted list, numbered list, link, unlink) and the text "Retrieval of the Aral sea".
- ISTC objectives:** A text area with a rich text editor toolbar and the text "Change the world".

At the top right of the form are "Cancel" and "Save" buttons.

➤ **Area of Interest**

Area of interest means that ISTC funding parties pronounced their readiness to fund proposals in these areas.

➤ **Justification - Area of Interest**

Please explain how the Proposal meets this Area of Interest.

➤ **ISTC Objectives**

Please explain how this Proposal meets the ISTC objectives (according to the "ISTC Continuation Agreement"):

- (1) to promote the improvement of international mechanisms for the prevention of the proliferation of WMD and their delivery systems, as well as of technologies, materials, and expertise that are key elements directly related to the development, production, use, or enhancement of WMD or their delivery systems (including dual-use technology, materials, and expertise);
- (2) to give scientists and engineers with knowledge and skills applicable to WMD and their delivery systems, including dual-use knowledge and skills, opportunities for training and alternative employment where their knowledge and skills can be used for peaceful activities;
- (3) to promote a culture of security with respect to the handling and use of materials, equipment, and technology which could be used for the design, development, production, or use of WMD or their means of delivery; and

- (4) to contribute through its activities: to the development of international scientific partnership, strengthening global security, and fostering economic growth through innovation; to basic and applied research and technology development and commercialization, inter alia, in the fields of environment, energy, health, and nuclear, chemical, and biological safety and security; and to promoting the further integration of scientists with technologies, material, and expertise applicable to WMD into the international scientific community.



You can leave this menu only after you stored your changes by clicking on the button «Save» or reject your changes by clicking on the button «Cancel».

➤ **Activities under way**

What are other people doing?

Describe the main achievements and weak points in this area in the world and in your own country

How are their results being applied?.



You can leave this menu only after you stored your changes by clicking on the button «Save» or reject your changes by clicking on the button «Cancel».

➤ **Significance**

What's new?

Describe and compare in what way your project work and results are new, unique, and /or different from similar research all over the world.

- If your research has any practical application, explain how it will contribute to developments in the appropriate commercial or technical sectors.
- If your research is theoretical or fundamental, explain how it will further scientific understanding, and your team's ability to compete for funding.

➤ **Qualification**

Describe what stage of research or technological development in this area you have already reached.

Provide references for any relevant published papers. Note any patents received or pending.

If the proposed research or activities will move your team closer to financial stability (commercial or grant-supported), please highlight this contribution.

➤ **Similar Projects**

Describe other projects in which these people or organizations are involved.

Note who (your government, a foreign government, a private company or corporation, foundation, your institute or organization) funds this work.

Highlight if previous similar projects funded by grants from ISTC member countries or UN.

➤ **Previous Grants**

If a project proposal is based in whole or in part on previous ISTC-supported projects, explain their interdependence and accompany.



You can leave this menu only after you stored your changes by clicking on the button «Save» or reject your changes by clicking on the button «Cancel».

Menu «Expected Outcome»

The screenshot shows a web interface for a 'Project proposal'. On the left is a vertical menu with the following items: Title, Overview, Area of Interest, Current State, Aim, Expected outcome (highlighted), Impact, Sustainability, Proficiency, Capacity, Scope of Activities, Tasks, Participants, Estimated Costs, Funding, Evaluation, and Documents. On the right, the 'Expected Outcome' section is visible, containing two paragraphs of text. An 'Edit' button is located in the top right corner of the content area.

- To add or change any data click on the button «**Edit**».

This screenshot shows the text editor for the 'Expected Outcome' field. At the top right are 'Cancel' and 'Save' buttons. Below them is a rich text editor toolbar with icons for undo, redo, bold, italic, bulleted list, numbered list, decrease indent, increase indent, and link. The text area contains the same two paragraphs of text as seen in the previous screenshot.

➤ Expected Outcome

What will be done in the framework of this project?

Indicate and describe scientific, technical, commercial, or other results that will be achieved in the framework of this project. Be specific.



You can leave this menu only after you stored your changes by clicking on the button «Save**» or reject your changes by clicking on the button «**Cancel**».**

Menu «Impact»

Project proposal

Title

Overview

Area of Interest

Current State

Aim

Expected outcome

Impact

Sustainability

Proficiency

Capacity

Scope of Activities

Tasks

Participants

Estimated Costs

Funding

Evaluation

Documents

Impact:

The implementation of this Project will lead to task-oriented change of climate. In addition necessity of data revision based on obsolete data will be revealed. Besides the mode of water supply in acceptor region will be changed resulting in slowing down or even excluding the process of the Aral sea “dying” and its former area restoration with the possible fish stock replacement. In perspective providing that targeted actions will be taken, the conditions for crop production increase will be created in upper acceptor river. Thus, these areas will be more attractive for agricultural activities.

Edit

- To add or change any data click on the button «**Edit**».

Impact:

Cancel Save

← → **B** *I* ☰ ☷ ☹ ☺ ☸ ☹ ☺

The implementation of this Project will lead to task-oriented change of climate. In addition necessity of data revision based on obsolete data will be revealed. Besides the mode of water supply in acceptor region will be changed resulting in slowing down or even excluding the process of the Aral sea “dying” and its former area restoration with the possible fish stock replacement. In perspective providing that targeted actions will be taken, the conditions for crop production increase will be created in upper acceptor river. Thus, these areas will be more attractive for agricultural activities.

➤ Impact

The effect of the proposed project on the progress in this area – Comparison with the “Current State”. Indicate the possible industrial or commercial applications of the project results.

Note any expected patent applications.

Describe economic and other benefits you may obtain during the project implementation; state these expected benefits in quantitative terms.

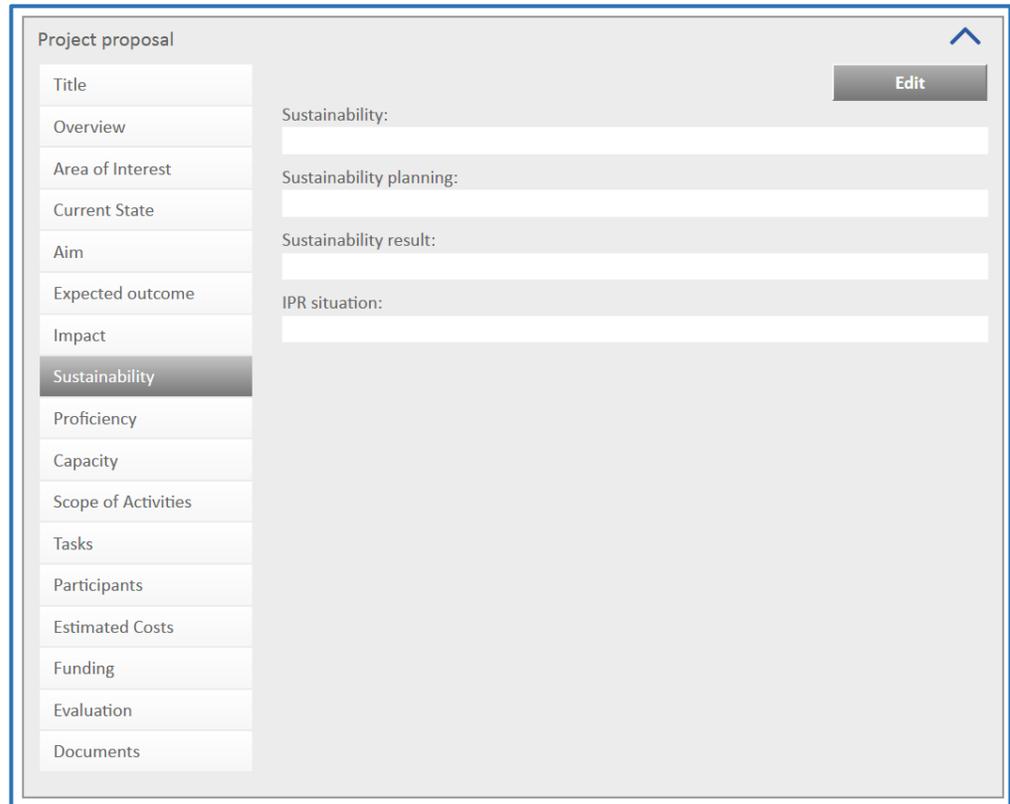
If possible, list firms and companies you know to be interested in your results.

If your project has limited commercial applicability, describe how you intend to use these results to attract funding for further research. Briefly relate what direction that research would take.



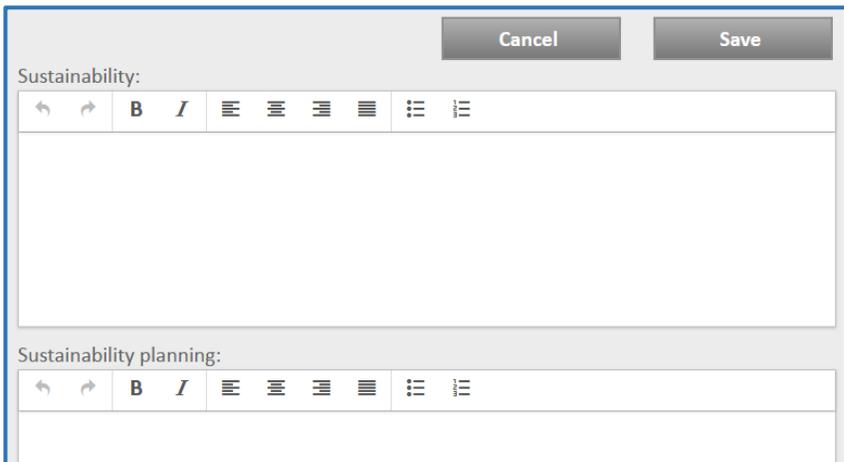
You can leave this menu only after you stored your changes by clicking on the button «[Save](#)» or reject your changes by clicking on the button «[Cancel](#)».

Menu «Sustainability» - to be updated



The screenshot shows a web interface for a 'Project proposal'. On the left is a vertical menu with the following items: Title, Overview, Area of Interest, Current State, Aim, Expected outcome, Impact, Sustainability (highlighted), Proficiency, Capacity, Scope of Activities, Tasks, Participants, Estimated Costs, Funding, Evaluation, and Documents. On the right, there are four text input fields labeled: Sustainability, Sustainability planning, Sustainability result, and IPR situation. An 'Edit' button is located in the top right corner of the form area.

- To add or change any data click on the button «**Edit**».



This screenshot shows a close-up of the edit form. At the top right are 'Cancel' and 'Save' buttons. Below them are two text input fields. The first field is labeled 'Sustainability:' and the second is labeled 'Sustainability planning:'. Each field has a rich text editor toolbar above it, containing icons for undo, redo, bold (B), italic (I), bulleted list, numbered list, decrease indent, increase indent, and link/unlink.

➤ Sustainability market

Which “Market” will we study?

- Briefly describe your vision of how your scientific team could ensure its ability to continue its scientific or technical activities after the conclusion of the project.
- describe the specific “market” of interest: which sectors? what types of organizations? which country/ies?
- Highlight information that you do not yet know, that you will need to gather in order to achieve this vision:
 - names of companies or donors? personal contacts within organizations?
 - level of their interest in your team or technology or approach?
 - their willingness to pay for your services/technology or license your innovations or contract you to solve their problems or fund your research?
 - their openness to working with or receiving proposals from foreign scientists?.

➤ Sustainability planning

What are we going to do?

Explain what concrete steps your team will take to achieve the market research objective(s) described above.

- What information will you seek?
- How will you identify the organizations?
- What methods (Internet, phone calls, face-to-face meetings, conferences, tradeshow, email, databases) will your team use to gather information?
- Who on your team will engage in this activity?

We require that your team set milestones that will mark your progress towards achieving your objective(s). Please specify when during project implementation these discrete steps will occur..

➤ Sustainability result

What will result?

Describe what form the final results will take (short report, business plan, technology implementation plan, marketing brochure, trip reports, prioritized list of tradeshow to attend).

Identify the next steps if your assumptions are proved correct, and suggest possible paths if they are proved incorrect.

Plan and budget to provide three additional pieces of marketing information: a short text, a PowerPoint slide and Webpage that describe the capabilities of your scientific team. These will be used by STCU and funding parties to reach additional markets.

➤ IPR situation

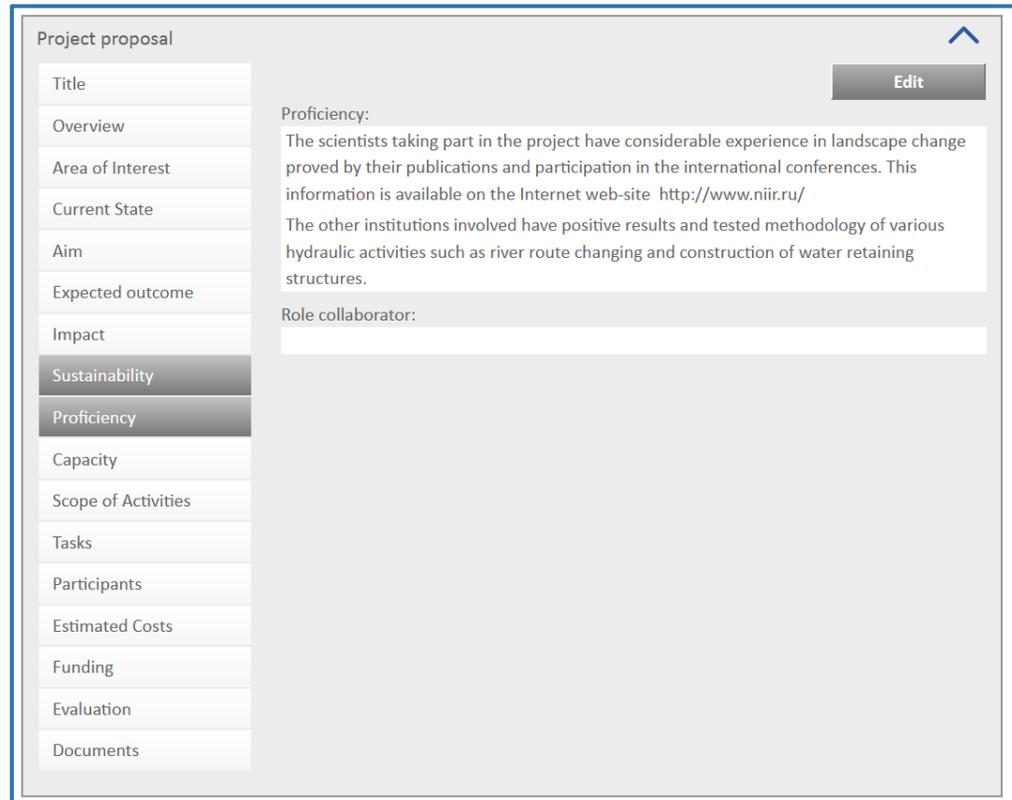
Indicate whether any business confidential information might be developed during the project and what special measures may be required to protect this business confidential information during and following the execution of the project.

Include a statement that the general conditions on intellectual property rights in the Model Project Agreement will be observed.



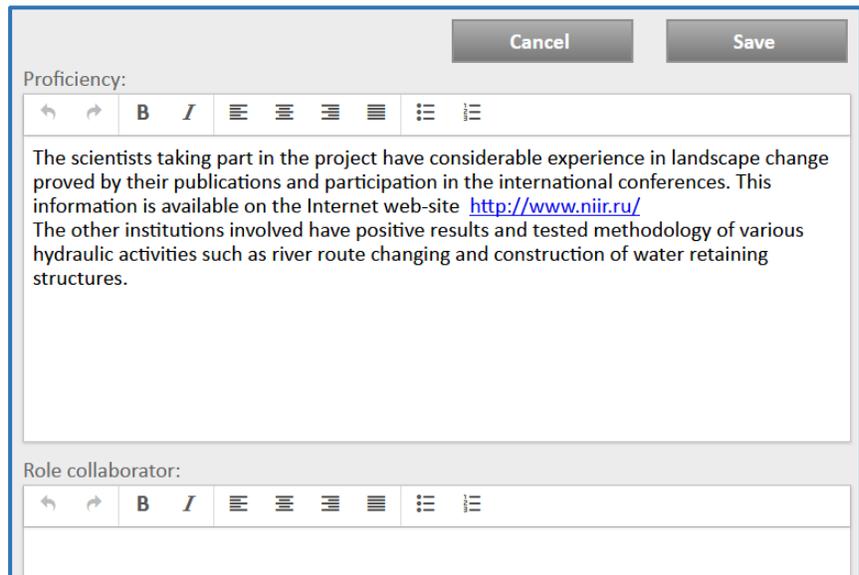
You can leave this menu only after you stored your changes by clicking on the button «Save» or reject your changes by clicking on the button «Cancel».

Menu «Proficiency»



The screenshot shows a web interface for editing a project proposal. On the left is a vertical sidebar with menu items: Title, Overview, Area of Interest, Current State, Aim, Expected outcome, Impact, Sustainability, Proficiency (highlighted), Capacity, Scope of Activities, Tasks, Participants, Estimated Costs, Funding, Evaluation, and Documents. The main content area is titled 'Project proposal' and contains an 'Edit' button in the top right. Below the title, there are two sections: 'Proficiency:' and 'Role collaborator:'. The 'Proficiency:' section contains two paragraphs of text: 'The scientists taking part in the project have considerable experience in landscape change proved by their publications and participation in the international conferences. This information is available on the Internet web-site <http://www.niir.ru/>' and 'The other institutions involved have positive results and tested methodology of various hydraulic activities such as river route changing and construction of water retaining structures.' The 'Role collaborator:' section is currently empty.

- To add or change any data click on the button «**Edit**».



This is a close-up view of the 'Proficiency' text editor. At the top right are 'Cancel' and 'Save' buttons. Below them is the 'Proficiency:' label. The text editor features a rich text toolbar with icons for undo, redo, bold (B), italic (I), bulleted list, numbered list, decrease indent, increase indent, link, and unlink. The text content is: 'The scientists taking part in the project have considerable experience in landscape change proved by their publications and participation in the international conferences. This information is available on the Internet web-site <http://www.niir.ru/>' followed by 'The other institutions involved have positive results and tested methodology of various hydraulic activities such as river route changing and construction of water retaining structures.' Below this is the 'Role collaborator:' label and another empty rich text editor with the same toolbar.

➤ **Proficiency**

Who are we?

Briefly describe the institutions and the “key participants” of your project, their field of work and experience with references to previous significant results and what they will do in the project.

Please highlight, in addition to technical qualifications, any market or social science research skills, or business training the participants may possess.

Please note any foreign language capabilities of team members.

➤ **Role of foreign Collaborator**

Collaborators, their field of work and experience.

Work, which has to be carried out by a collaborator.



You can leave this menu only after you stored your changes by clicking on the button «Save» or reject your changes by clicking on the button «Cancel».

Menu « Capacity »

The screenshot shows a web interface for editing a project proposal. On the left is a vertical menu with the following items: Title, Overview, Area of Interest, Current State, Aim, Expected outcome, Impact, Sustainability, Proficiency, Capacity (highlighted), Scope of Activities, Tasks, Participants, Estimated Costs, Funding, Evaluation, and Documents. The main area on the right is titled 'Capacity:' and contains a large text input field. An 'Edit' button is located in the top right corner of the main area.

- To add or change any data click on the button «**Edit**».

This screenshot shows a close-up of the 'Capacity' text editor. At the top right are 'Cancel' and 'Save' buttons. Below them is the label 'Capacity:' followed by a rich text editor toolbar containing icons for undo, redo, bold, italic, bulleted list, numbered list, decrease indent, increase indent, link, and unlink. The main area is a large text input field.

➤ Capacity

Specific major equipment and any facilities required to carry out the proposed work; differentiate between equipment/facilities

- which is available in the participating institutions;
- which has to be procured within the proposed project.



You can leave this menu only after you stored your changes by clicking on the button «Save**» or reject your changes by clicking on the button «**Cancel**».**

Menu « Scope of Activities»

Project proposal

Title Edit

Overview

Area of Interest

Current State

Aim

Expected outcome

Impact

Sustainability

Proficiency

Capacity

Scope of Activities

Tasks

Participants

Estimated Costs

Funding

Evaluation

Documents

Scope of Activities:

We are planning to solve the following main tasks:

1. Develop an algorithm for analyzing metagenomic data for application medical and scientific research.
2. To examination if miRNAs expression at the sigmoid colon biopsies from patients with active UC, inactive UC, chronic active CD, irritable bowel syndrome and microscopic colitis compared with healthy control subjects.
3. Optimization of therapy and improvement of disease outcomes based on the study of the features of the genetic status and state of the intestinal micribiocenosis in chronic inflammatory bowel disease.

Technical Methodology:

The main innovation of the Project work is use of low capacity directed cold thermonuclear explosions that will enable to lift into air large amounts of soil.

Calculations of all hydraulic structures will be carried out taking into account long-term environmental after-effects.

All events held by the services providing security on two regions territory will be planned. The scenario will take into account all events for which product of their estimated possibility by calculated maximum damage will exceed sum of 1000 roubles. This amount can be diminished as a result of preliminary estimation.

End User Involvement:

➤ To add or change any data click on the button «Edit».

Cancel Save

Scope of Activities:

← → **B** *I* [Bulleted List] [Numbered List] [Link]

We are planning to solve the following main tasks:

1. Develop an algorithm for analyzing metagenomic data for application medical and scientific research.
2. To examination if miRNAs expression at the sigmoid colon biopsies from patients with active UC, inactive UC, chronic active CD, irritable bowel syndrome and microscopic colitis compared with healthy control subjects.
3. Optimization of therapy and improvement of disease outcomes based on the study of the features of the genetic status and state of the intestinal micribiocenosis in chronic inflammatory bowel disease.

Technical Methodology:

← → **B** *I* [Bulleted List] [Numbered List] [Link]

The main innovation of the Project work is use of low capacity directed cold thermonuclear explosions that will enable to lift into air large amounts of soil.

Calculations of all hydraulic structures will be carried out taking into account long-term environmental after-effects.

All events held by the services providing security on two regions territory will be planned. The scenario will take into account all events for which product of their estimated possibility by calculated maximum damage will exceed sum of 1000 roubles. This amount can be diminished as a result of preliminary estimation.

➤ **Scope of Activities**

How will the investigation be organized?

Describe briefly the major phases or stages of your proposed activities under the project.

Specify who or which work groups will be doing the work. Note the time-sequence of the stages. When work is to be done in parallel, or will be done at multiple sites, specify which part of the work is to be performed by each participating institution.

➤ **Technical Methodology**

How will the science be done?

Describe the scientific and technical approaches and principal methods that will be employed to achieve the project objectives.

Underline any novelty or uniqueness of the methodological approach for solving the problem.

Describe how any preliminary work performed validates the proposed approach.

➤ **End User Involvement**

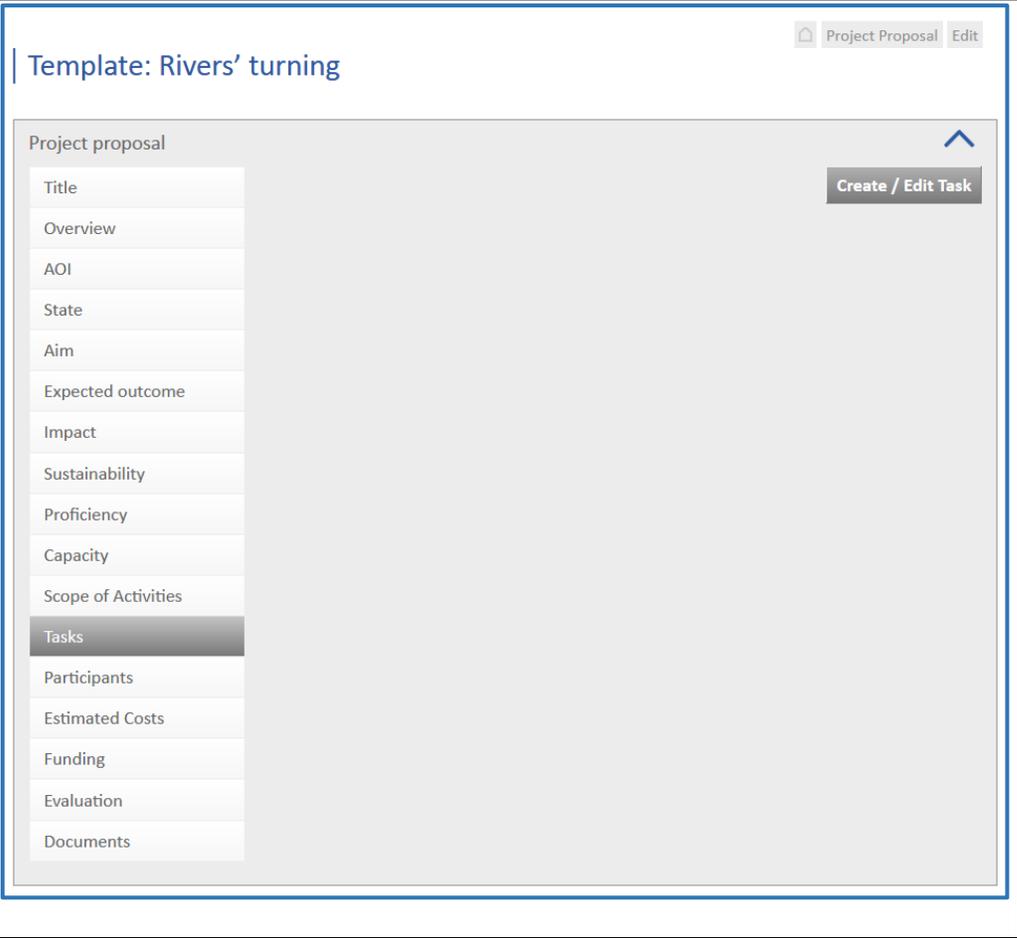
Are the proposed End-Users appropriate?

How deep is their commitment to the project and its results?



You can leave this menu only after you stored your changes by clicking on the button «Save» or reject your changes by clicking on the button «Cancel».

Menu «Tasks»

	
➤	xxx
	<p>each task provide a short description of technical methodology, experimental, theoretical, calculation For methods, etc. & Deliverables For each stage, describe the specific activities included, and any intermediate results and milestones that are expected.</p>

Menu «Participants»

The screenshot displays a web interface for a project proposal titled "Template: Rivers' turning". At the top right, there are links for "Project Proposal" and "Edit". Below the title, a sidebar menu lists various sections: Title, Overview, AOI, State, Aim, Expected outcome, Impact, Sustainability, Proficiency, Capacity, Scope of Activities, Tasks, Participants (highlighted), Estimated Costs, Funding, Evaluation, and Documents. To the right of the sidebar, there are four buttons: "Remove", "Change", "Add Institution", and "Add Participant".

This menu serves to

- create or edit [Participating Institutions](#) – incl. [Collaborators](#) and [Partners](#).
- Also you can upload letters for
 - [Institution Concurrence](#),
 - Collaborator and [Partner Commitment](#) from the respective Authority of these Institutions and
 - the supporting letters of [Host Government Concurrence](#).
- Add or edit Project Participants



**To add new Project Participants first you have to add a Participating Institution.
You can add a new Participant only to an existing Institution.**

- Click on the button «[Add Institution](#)» to create a new Participating Institution.

New window will appear which prompt you to select

- first the respective **Country**;
- then the **City** (all shown Cities are filtered by the selected **Country**) or add a new **City**;
- after that the **Institution** (all shown Institutions are filtered by the selected **City**) or add a new **Institution**.
- finally select the Position of this Institution within the Project.

The screenshot shows a form titled "Participant Institution". It contains three main sections:

- Country*:** A dropdown menu with "Please select..." as the selected option.
- City*:** A dropdown menu with "No cities" as the selected option.
- Institution*:** A dropdown menu with "No institutes" as the selected option.
- Institution Group*:** A dropdown menu with "Please select..." as the selected option.
- Number:** A text input field.

Buttons labeled "Add" and "Select" are positioned to the right of the respective dropdown menus.

➤ Country

Click on the drop-down-field «**Country**» and select the **Country** where your institution is located in.

This screenshot shows the "Participant Institution" form with the "Country*" dropdown menu open. The list of countries includes:

- Kazakhstan
- Guinea-Bissau
- Guyana
- Haiti
- Heard Island and Mcdonald Islands
- Holy See (Vatican City State)
- Honduras
- Hong Kong
- Hungary
- Iceland
- India
- Indonesia
- Iran, Islamic Republic of
- Iraq
- Ireland
- Israel
- Italy
- Jamaica
- Japan
- Jordan
- Kazakhstan

The "City*" dropdown menu now shows "Astana". The "Institution*" dropdown menu remains "No institutes". The "Institution Group*" dropdown menu remains "Please select...". The "Number" field is empty. The "Add" and "Select" buttons are still visible.

➤ City

Then click on the drop-down-field «**City**» and select the **City** where your institution is located in. Shown locations are filtered by the selected **Country**.

Participant Institution

Country*: Kazakhstan

City*: Astana

Institution*: Please select...

Institution Group*: Please select...

Buttons: Add, Add, Select

- If the necessary **City** is not contained in the selection table click on the button «**Add**» on the right of the field «**City**». A new window will appear which prompt you to enter the Name of the new city in English and Native / Russian notation.

City

Name English:* Schymkent

Name Native:*

Country: Kazakhstan

Buttons: Cancel, Save



Do not forget to store your input by clicking on the button «Save».
To reject your input click on the button «Cancel».

- After that you can select the new added **City** in the drop-down-field «**City**».

Participant Institution

Country*: Kazakhstan

City*: Please select...

Institution*: No institutes

Institution Group*: Please select...

Buttons: Add, Add, Select

➤ **Institution**

Then click on the drop-down-field «**Institution Name**» and select the **Institution**.
 Institutions included in the drop-down-field are filtered by the selected **City**.

Participant Institution

Country*: City*:

Institution:*

Please select...	<input type="button" value="Add"/>
Central Institute for Water Security	
Hunter	
International Science and Technology Center	
Please select...	<input type="button" value="Select"/>

- If the **Institution** is not contained in the selection table click on the button «**Add**» on the right of the field «**Institution Name**».

A new window will appear which prompt you to enter the **Name** of the new Institution, it's **Address** and **Postal Code** and also it's **superior authority** (all in English notation).

Institution

Country: City:

Institution Name:*

inst_name_n:

Under Authority:

Address:*

Postal Code:*

inst_web_page:

Institution

Country: City:

Institution Name:*

inst_name_n:

Under Authority:

Address:*

Postal Code:*

inst_web_page:



Do not forget to store your input by clicking on the button «Save».
To reject your input click on the button «Cancel».

- After that you can select the new added **institution** in the drop-down-field «**Institution Name**».

Participant Institution

Country*: Kazakhstan City*: Astana

Institution*: Please select...

Central Institute for Water Security
Hunter
Institute of Military Strategy
International Science and Technology Center

- Select the Position of this Institution within the Project in the drop-down-field «**Institution Group**» and add the serial Number (the serial number for the Leading Institution is “1”).

Participant Institution

Country*: Kazakhstan City*: Astana

Institution*: Central Institute for Water Security

Institution Group*: Please select... Number

Please select...
Leading Institution
Participating Institution
Collaborator
Partner

Participant Institution

Country*: Kazakhstan City*: Astana

Institution*: Central Institute for Water Security

Institution Group*: Leading Institution Number 1



Do not forget to store your input by clicking on the button «Save».
To reject your input leave this window.

All Participating Institutions are shown in the main window.

You can change the Position of a Institution or delete this Institution by clicking on the button «**Change**» or button «**Remove**».

Project Proposal Edit

Template: Rivers' turning

Project proposal

Remove Change Add Institution Add Participant

Title

Overview

AOI

State

Aim

Expected outcome

Impact

Sustainability

Leading Institution

Central Institute for Water Security
10, Great Army Ave
Astana, Kazakhstan

Participating Institution 1

International Water Management Institute IWMI, Central Asia Subregional Office
Apartment No. 123, Building No. 6, Osiyo Street
Tashkent, Uzbekistan

- Click on the button «**Change**» - a new window will appear. Select the **Institution Name** in the drop-down-field «**Institution Name**» and then the Position of this Institution within the Project in the drop-down-field «**Institution Group**» and change the serial Number (the serial number for the Leading Institution is “1”).

Change

Institution:*

Please select...

Institution Group:*

Please select...

Number

Cancel Save



You cannot define a second institution as “Leading Institution”. If you want to change the Leading Institution, you have first to change the current Leading Institution to “Participating Institution” or remove it.



Do not forget to store your input by clicking on the button «**Save**». To reject your input click on the button «**Cancel**».

- Click on the button «**Remove**» - a new window will appear. Select the **Institution Name** in the drop-down-field «**Institution Name**».

Remove

Institution:*

Please select...

Cancel Save



Do not forget to store your input by clicking on the button «**Save**» and confirm the request with «**Ok**».

To reject your input click on the button «**Cancel**».

- To see more information on a several Institution click on the hook (V) on the right of this Istitution.

Remove Change Add Institution Add Participant

Leading Institution

National Laboratory Astana
53, Kabanbay Batyr ave.
Astana, Kazakhstan

∨

Remove Change Add Institution Add Participant

Leading Institution

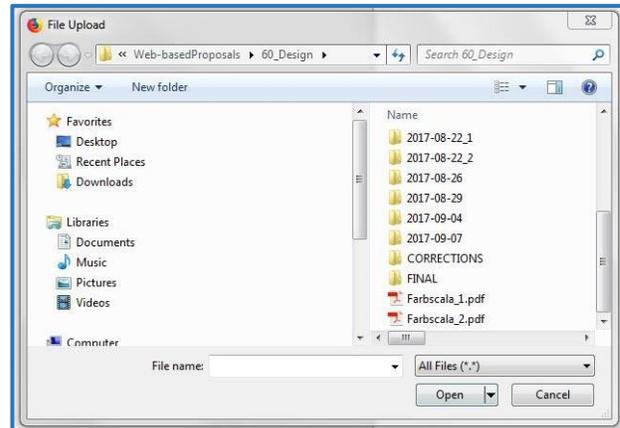
National Laboratory Astana
53, Kabanbay Batyr ave.
Astana, Kazakhstan

Institution Concurrence : No Letter: 

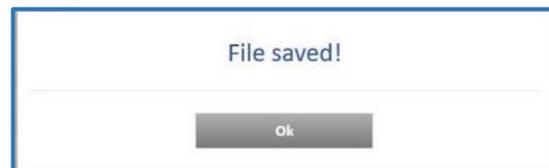
Government Concurrence: No Letter: 

No Participant in Institution

- To upload a supporting letter click on the icon on the right - your file explorer will be opened.



- Select the document; Click on the button «**Open**»;
Quit the information by clicking on the button «**Ok**»



- The document can be opened by clicking on the document icon
- To remove a document click on the cross-icon to the right of this document (the color of the cross will be changed to red if the cross icon get the focus).
- Click on the button «**Add Participant**» to create a new Participant.



**To add new Project Participants first you have to add a Participating Institution.
You can add a new Participant only to an existing Institution.**

New window will appear which prompt you to select first the respective **Institution**.

Participant

Institution

First name

Last name

Title

Position

Email

Phone

Duties

Authority

Year of Birth

Weapon category

Weapon exp

Daily Rate

Max days

Task	Quarter	Days	Remaining Days	Responsible
<input type="text" value="Please sele"/>	<input type="text"/>	<input type="text" value="1"/>		<input type="checkbox"/>

Total Days: 0 Total Grants in USD: 0

Participant

Institution help

Institution

First name

Last name

Title

Position

Email

Phone

Duties

Year of Birth

Weapon category

Weapon exp

Daily Rate

Max days

Task	Quarter	Days	Remaining Days	Responsible
<input type="text" value="Please sele"/>	<input type="text"/>	<input type="text" value="1"/>		<input type="checkbox"/>

Total Days: 0 Total Grants in USD: 0

- If the **Institution** is not contained in the selection table close the window and add first your **Institution** (see above).
- Enter Personnel data of the participant and his duties within the project.

➤ **Authority**

If this participant has a function (Project Manager, Sub-Manager, Signature Authority) within the Project select it within the drop-down field «[Authority](#)».

➤ **Weapon category – Weapon expertise**

➤ Select the [Weapon category](#).

Category 1: Weapon scientific and technical personnel. Those project participants shall exclusively imply university or university equivalent graduates or shall occupy engineering, technical and scientific positions.

Category 2: Other scientific and technical personnel.

Category 3: Supporting Personnel

➤ For Category 1 participants specify previous area of [Weapon or dual use technology expertise](#) using following codes:

1. Missile,
2. Chemical,
3. Biological,
4. Nuclear,
5. Other.

➤ **Daily Rate**

Enter the [Daily Rate](#) in USD for Grants payment.

Guidelines as concerns [Daily Rates](#) may be obtained from the ISTC Secretariat.

➤ **Max Days**

Enter the scheduled [Number of working days](#) during the project implementation.

- The total number of work days may not exceed 220 days per year. If a project participant works on more than one ISTC project, this limit is valid for the total number of work days on all projects.
- Leading scientists are expected to spend full time on ISTC projects, if possible.
- Senior Institute management normally will not work more than 10% of their time on any project, unless fully justified.



The total number of working days ([Max. Days](#)) will not be used for calculation of Grants payment for participants (see menu «[Estimated Costs](#)»).

These working days have to be distributed among [Periods of Tasks/Subtasks](#) (see chapter «[Allocating working days](#)») below.



Enter first all Participants and all Tasks/Subtasks before you distribute the working days

Participant

Institution	National Laboratory Astana		
First name	Zhaxybay	Authority	Signature Autho
Last name	Zhumadilov	Year of Birth	2018
Title	MD, PhD, Professor	Weapon category	
Position	General Director	Weapon exp	
Email	nla@nu.edu.kz	Daily Rate	
Phone	+ 7 7172 70-61-92	Max days	
Duties	Advisor		

Task	Quarter	Days	Remaining Days	Responsible	
Please sele		1		<input type="checkbox"/>	Add
		Total Days: 0	Total Grants in USD: 0		
				Close	Save



Do not forget to store your input by clicking on the button «Save».
To reject your input click on the button «Close».

Participant add success

Ok



Confirm the request with «Ok».

Remove
Change
Add Institution
Add Participant

Leading Institution

National Laboratory Astana
 53, Kabanbay Batyr ave.
 Astana, Kazakhstan

Institution Concurrence :	No	Letter:	X
Government Concurrence:	No	Letter:	↑
Authority	SA	YOB	CAT
	Zhaxybay Zhumadilov	2018	X ▶

- To open the Participant windows for editing participant data, click on the triangle-icon to the right of the participant name.

- To remove a participant click on the cross-icon to the right of the participant name (the color of the cross-icon will be changed to red if the cross-icon get the focus).

Remove **Change** **Add Institution** **Add Participant**

Leading Institution

National Laboratory Astana
53, Kabanbay Batyr ave.
Astana, Kazakhstan

Institution Concurrence : No Letter:  

Government Concurrence: No Letter: 

Authority YOB CAT

SA	Zhaxybay Zhumadilov	2018	 
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Allocating working days

Menu «Estimated Costs»

The screenshot displays the 'Estimated Costs' menu for a project proposal titled 'Template: Rivers' turning'. The sidebar on the left lists various menu items, with 'Estimated Costs' highlighted. The main content area shows a table of costs with columns for 'Total Costs', 'PIP 1', 'PIP 2', and 'Sub Total'. The table lists several cost categories, all with zero values. An 'Add Costs' button is visible in the top right corner of the main content area.

Total Costs	PIP 1	PIP 2	Sub Total
Grant		0	0
Equipment	0	0	0
Material	0	0	0
Other Direct Costs	0	0	0
Travel	0	0	0
Overhead	0	0	0

This menu serves to create or edit [Estimated Costs](#) for

- Equipment;
- Material;
- Other Direct Costs like Energy, Communication or Subcontracts;
- Local and International Travel and
- The Overhead for participating Institutions.



The estimated costs for [Grants payment](#) for individual Project Participants will be calculated indirectly based on the [Daily Rate](#) of participants and their total [working days](#) for the respective [tasks](#).

- To create a new cost item click on the button «[Add Costs](#)».

Other costs

PIP 1 PIP 2

Account:* Participating Institution:*

Item name:*

Description:

Technical spec:

Justification:

Quarter:*

Quantity:*

Unit price USD:*

Total Costs:*

➤ **PIP 1 / PIP 2**

➤ **Account**

➤ **Participating Institution**

Select the participating institution which will obtain this equipment.

➤ **Item name**

➤ **Description**

➤ **Technical Spec**

➤ **Justification**

Explain why this equipment is necessary for the project implementation.

➤ **Quarter**

Select the quarter which this equipment should be purchased in.

➤ **Quantity**

Select the unit and enter the number of units.

➤ **Unit Price**

Enter the price in USD for one unit of the cost item.

The total costs will be calculated from the Unit Price and the number of units.

Other costs

PIP 1 PIP 2

Account:* Non-capital equipment
Participating Institution:* National Laboratory Astana

Item name:* Notebook
Justification: for Project Manager

Description: HP envy X360

Technical spec: Monitor 15 inch
Hard disk SSD 1 TB
Memory 16 GB

Quarter:* 1

Quantity:* Piece 1

Unit price USD:* 1,800

Total Costs:* 1,800

Close
Save



Do not forget to store your input by clicking on the button «Save».
To reject your input click on the button «Cancel».

Total Costs	PIP 1	PIP 2	1,800.00	
			Total	
Grant		0.00	0.00	▼
Equipment	0.00	1,800.00	1,800.00	▼
Material	0.00	0.00	0.00	▼

➤ To see more information on a several Cost Group click on the hook (V) on the right of this Cost Group. The costs will be split by the participating institutions.

Total Costs			1,800.00
	PIP 1	PIP 2	Total
Grant		0.00	0.00
Equipment	0.00	1,800.00	1,800.00
Leading Institution	0.00	1,800.00	1,800.00
Participant Institution 1	0.00	0.00	0.00

- To see the several cost items click on the hook (V) on the right of this participating institution.

Total Costs			1,800.00
	PIP 1	PIP 2	Total
Grant		0.00	0.00
Equipment	0.00	1,800.00	1,800.00
Leading Institution	0.00	1,800.00	1,800.00
Notebook		1,800.00	1,800.00
Participant Institution 1	0.00	0.00	0.00
Material	0.00	0.00	0.00

- To open the cost item windows for editing cost data, click on the triangle-icon to the right of the item name.
- To remove a cost item click on the cross-icon to the right of the item name (the color of the cross-icon will be changed to red if the cross-icon get the focus).

Menu «Funding»

Project Proposal | Edit

Template: Rivers' turning

Project proposal

Funding Source	Funding Amount	
ISTC Request	7,646,723	
Financial	2,500,000	▼
Non Financial	500,000	▼

Buttons: Add Funding Source

Sidebar navigation: Title, Overview, AOI, State, Aim, Expected outcome, Impact, Sustainability, Proficiency, Capacity, Scope of Activities, Tasks, Participants, Estimated Costs, **Funding**, Evaluation, Documents

- To add a new Funding source click on the button «**Add Funding Source**». A new field will appear.

Funding

Funding Source:*

Art of Source:*

No ▼

Funding Amount:

Funding Explanation:

Buttons: Close, Save

- **Funding Source**
Name of the other Funding source
- **Art of Source**
Select « **Financing Source** » or « **Non-financing Source** » in the drop-down-field.



Financial sources listed here should be confirmed in writing, for instance, by a Partner Commitment Letter or an official letter of a Collaborator, which has an intention to provide financial contribution to the project.

The entity providing such financing should be ready to transfer funds to ISTC account to pile up the overall Project cost.

➤ Funding Amount

Indicate the amount of funds by this Financing Source.

In case of a Non-financing source an estimate of the associated cost can be provided optionally, but it will not appear as part of the Project costs.

➤ Explanation

Specify the other Funding source (ISTC member countries, including Participating Institutions / Governmental, Intergovernmental, international, Private).

In case of a Non-financing source shortly describe the contributions.

Specify whether written confirmation has been obtained.

Upload the Confirmatin Letter (see below)



Do not forget to store your input by clicking on the button «Save».
To reject your input click on the button «Cancel».

- To see the several item of Funding or Non-funding Sources click on the hook (V) on the right in the Funding source window.

Funding Source		Funding Amount	
ISTC Request		7,646,723	
Financial		2,500,000	⤴
Funding Source		Funding Amount	
NATO Developing Fond		1,500,000	✕ ▶
UN Development		1,000,000	✕ ▶
Non Financial		500,000	⤵

- To delete a item of Funding/Non-funding Source click on the cross (✕) on the right of the Funding source.
Confirm the request in the appeared window with «Ok».
- To open a item of Funding/Non-funding Source click on the arrow (▶) on the right of the Funding source.
When necessary edit the data.

Funding

Funding Source:*
NATO Developing Fond

Art of Source:*
Yes

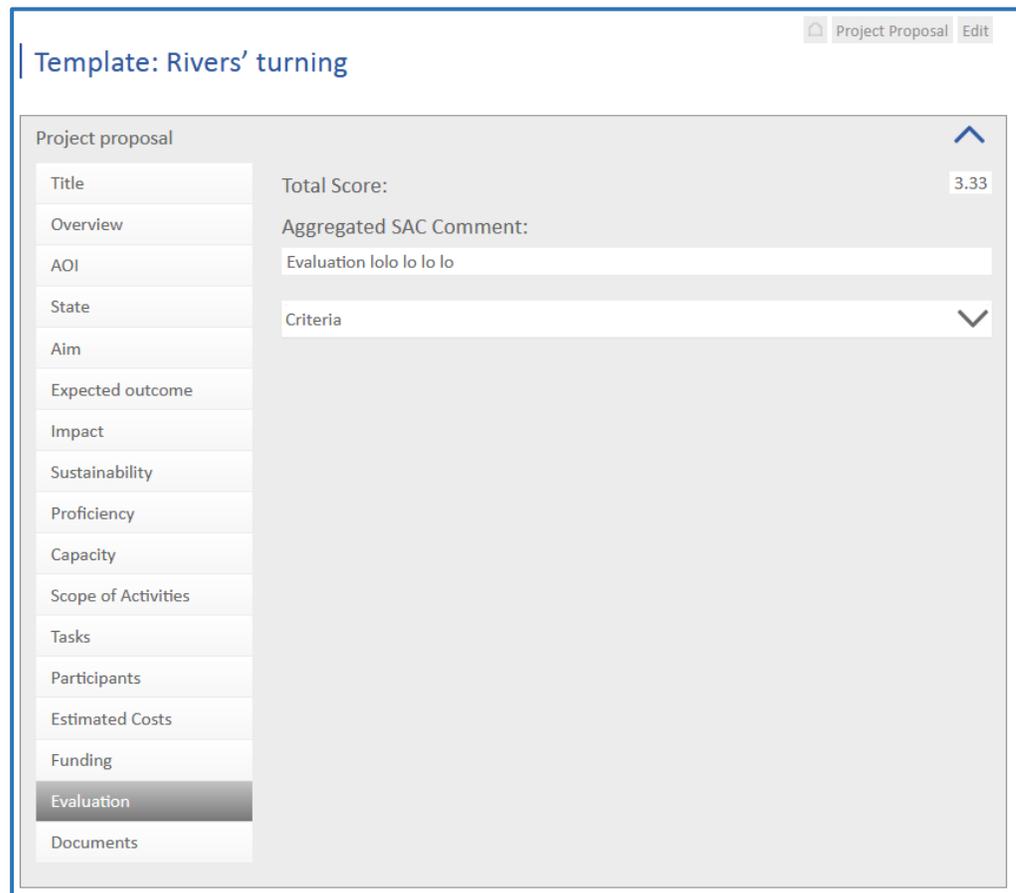
Funding Amount:
1,500,000

Funding Explanation:
military help



Do not forget to store your input by clicking on the button «Save».
To reject your input click on the button «Cancel».

Menu «Evaluation»



The screenshot displays a web interface for evaluating a project proposal. The title is "Template: Rivers' turning". In the top right corner, there are links for "Project Proposal" and "Edit". The main content area is titled "Project proposal" and features a sidebar menu on the left with the following items: Title, Overview, AOI, State, Aim, Expected outcome, Impact, Sustainability, Proficiency, Capacity, Scope of Activities, Tasks, Participants, Estimated Costs, Funding, Evaluation (highlighted), and Documents. The main content area shows the following information:

- Total Score:** 3.33
- Aggregated SAC Comment:** Evaluation lolo lo lo lo
- Criteria:** A section with a downward arrow icon on the right, indicating it can be expanded or collapsed.

➤ **Total Score**

During the Evaluation by the ISTC Scientific Advisory Council SAC every SAC member access the proposal in accordance with the determined criteria. The average score is a number up to 100 points.

➤ **Aggregated SAC Comment**

A general Appraisal of this Proposal by the SAC members.

➤ **Criteria**

Click on the hook (V) on the right in window «**Criteria**» to open or close the list of criteria.

Project Proposal
Edit

Template: Rivers' turning

Project proposal ^

- Title
- Overview
- AOI
- State
- Aim
- Expected outcome
- Impact
- Sustainability
- Proficiency
- Capacity
- Scope of Activities
- Tasks
- Participants
- Estimated Costs
- Funding
- Evaluation
- Documents

Total Score: 3.33

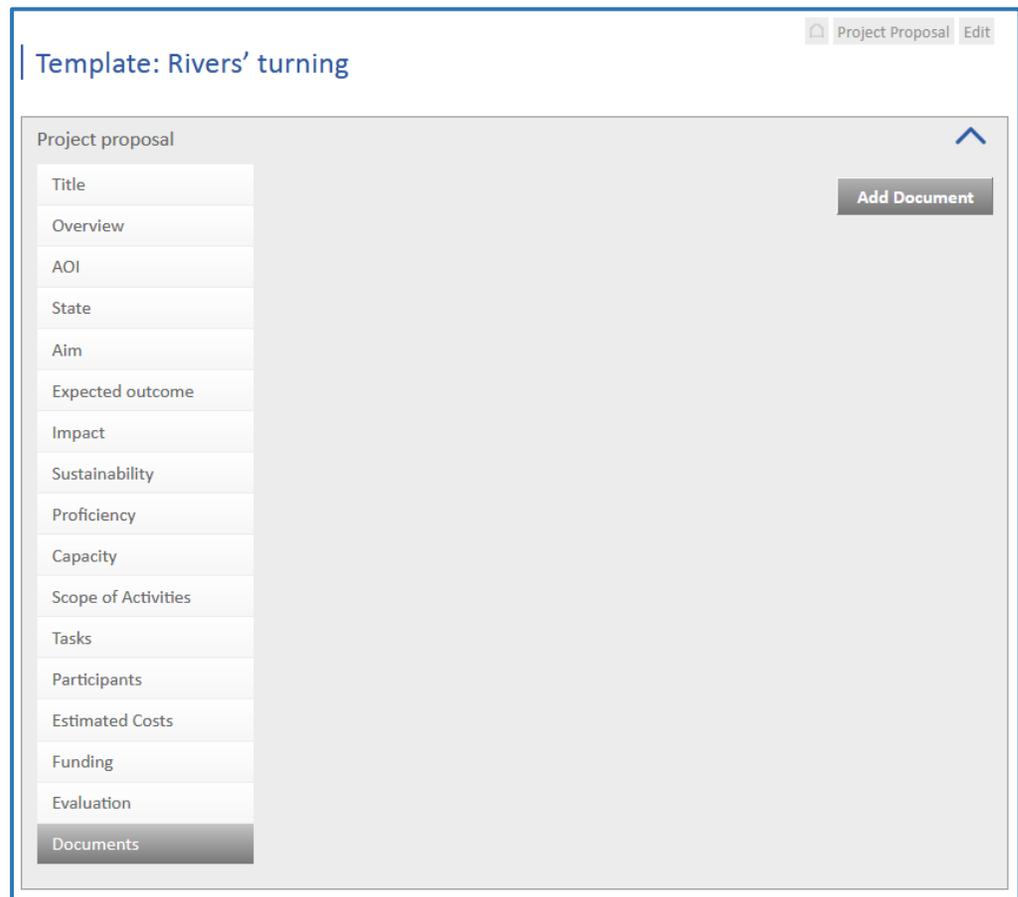
Aggregated SAC Comment:

Evaluation lolo lo lo lo

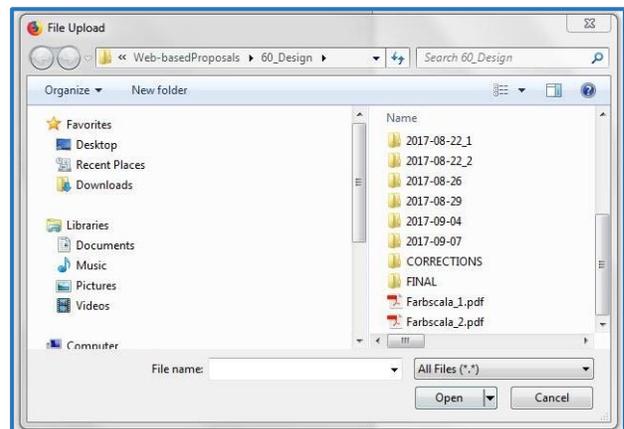
Criteria ^

- 1 Does the project meet the selected «Area of Interest»?
- 2 How important is the scientific or technical problem addressed?
- 3 "How creative, original, or transformative is this project? Will the project advance the state of knowledge in its field and/or others?"
- 4 Are you aware of any similar work that this project might overlap or duplicate?
- 5 Is this project's innovation sustainable; does it lend itself to follow-on work or applications?
- 6 Do the proposers have adequate experience, training, and infrastructure to carry out the project?
- 7 Are the proposed End-Users appropriate? How deep is their commitment to the project and its results?
- 8 Is the work proposed appropriate and sufficient to achieve the goals of the project?
- 9 Is the schedule realistic?
- 10 Is the budget, including any Co-funding, realistic and appropriate to the work proposed?
- 11 Are risks, technical, programmatic, and/or political, clearly identified? Are any important risks overlooked? Are appropriate strategies for mitigating these risks clearly identified?
- 12 Does the project provide adequate & appropriate opportunities for the involvement and training of young scientists?
- 13 Are English language knowledge sufficient to publish articles on project results in international professional journals?
- 14 Are the project criteria for success clear and appropriate to the project objectives?
- 15 To what extent can the criteria for success be evaluated quantitatively?

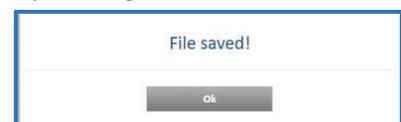
Menu «Documents»



- Click on the button «**Add document**» - your file explorer will be opened.



- Select the document; Click on the button «**Open**»; Quit the information by clicking on the button «**Ok**»



- To remove a document click on the cross to the right of this document

Project Proposal Edit

Template: Rivers' turning

Project proposal

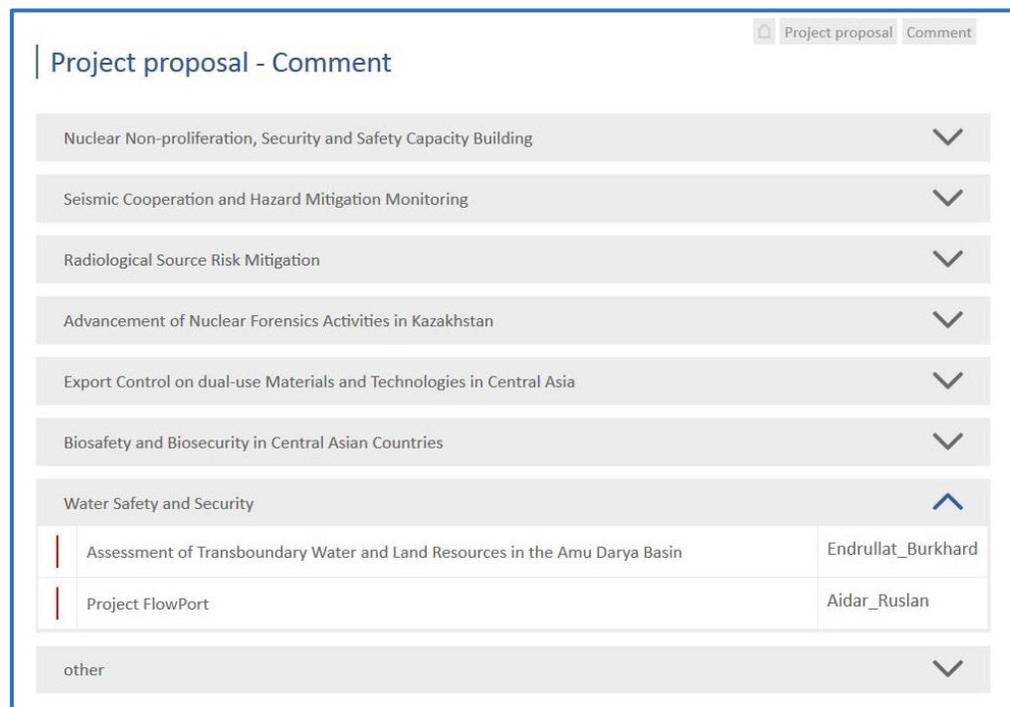
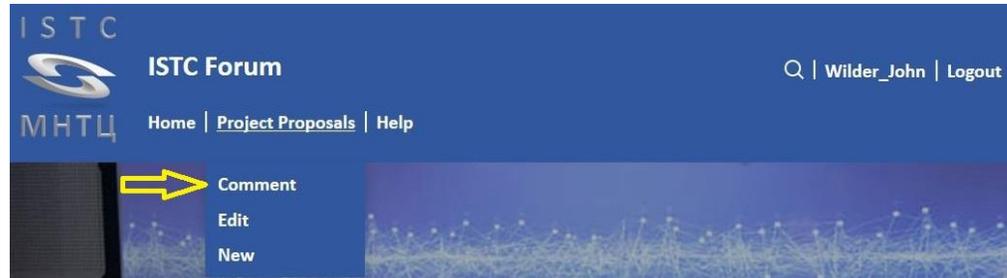
- Title
- Overview
- AOI
- State
- Aim
- Expected outcome
- Impact
- Sustainability
- Proficiency
- Capacity
- Scope of Activities
- Tasks
- Participants
- Estimated Costs
- Funding
- Evaluation
- Documents

Add Document

Wateramounts.jpg (101KB) X

Join a discussion on a Project Proposal

- Open the menu «Project Proposal» - «Comment»



- An overview of all «Areas of Interest» is shown.
To see all Project Proposals assigned to one of these «Areas of Interest» click on the hook on right.
Click on the hook again to close this «Area of Interest».

- To open the Proposal click on it's name.

The screenshot displays a web interface for a project proposal. At the top, there is a navigation bar with a home icon, the text "Project Proposal", and a "View" button. Below this, the main title of the proposal is "Assessment of Transboundary Water and Land Resources in the Amu Darya Basin".

The main content area is divided into three sections:

- Proposal:** A table with a left-hand menu and a right-hand content area.

Title	Short title: Assessment of Transboundary Water and Land Resources in the Amu Darya Basin
Description	Full title: Strengthening Local Resilience and Adaptive Capacity to Climate Change in Central Asia: Assessment of Transboundary Water and Land Resources in the Amu Darya Basin to Support Practice and Policy making in the Region
Aim	Area of interest: Water Safety and Security
Expected Outcome	Technical area: Environment
Impact	Technical fields: Water Pollution and Control
Deliverables	Keywords: Water management, Amu Darja, Afghanistan, Tajikistan, Uzbekistan, Turkmenistan,
Scope of Activities	
Proficiency	
Capacity	
Estimated Cost	
Funding	
Documents	
- Participants:** A list of users with a left-pointing arrow icon.
 - Endrullat_Burkhard
 - Aidar_Ruslan
 - Wilder_John
 - Alzhanov_Timur
 - All users
- Comments:** A section with "Copy" and "Add comment" buttons. It shows "Showing 1-3 of 3 items."
 - Endrullat_Burkhard | 01/11/2017 | 16:56
 - qwwqnlsgnlgsdKLfgns
 - FJhwruiwel
 - Endrullat_Burkhard | 30/10/2017 | 16:31
 - SRTYUSTRHSTR
 - Endrullat_Burkhard | 28/10/2017 | 23:09
 - The size of window "Proposal" should be fixed.
 - Use vertical scroll bar for long text.

At the bottom of the comments section, there is a pagination control showing "1" between left and right arrows.

There are 3 windows: «**Proposal**», «**Comments**» and «**Participants**»

The Window «**Proposal**» contains all information on this Project Proposal.

Only the Author of this proposal is able to enter or edit any information within the window «Proposal» (menu «**Project Proposal**» - «**Edit**»).

- Other users can only read the information in the menus from «**Title**» to «**Funding**» or download documents in menu «**Documents**».

- If you (are not the author and) would like to suggest any changes please write an appropriate comment and ask the author to implement your suggestion.

The Window «**Comments**» contains all comments referring to this Proposal.

The comments are sorted by date.

Click on a Username in window «**Participants**» to show only comments from that participant.

To deactivate this filter click on «All users» in window «**Participants**».

The Window «**Participants**» contains a list of all participants allowed for this Proposal and submitting comments.

The first position in the list is the author of this Proposal.

Logged-in participants are highlighted.

Click on a Username to show only comments from that participant. To deactivate this filter click on «All users».

- Click on the hook in window «**Proposal**» or «**Participants**» to minimize these windows.

Project Proposal View

Assessment of Transboundary Water and Land Resources in the Amu Darya Basin

Proposal

Comments Copy Add comment

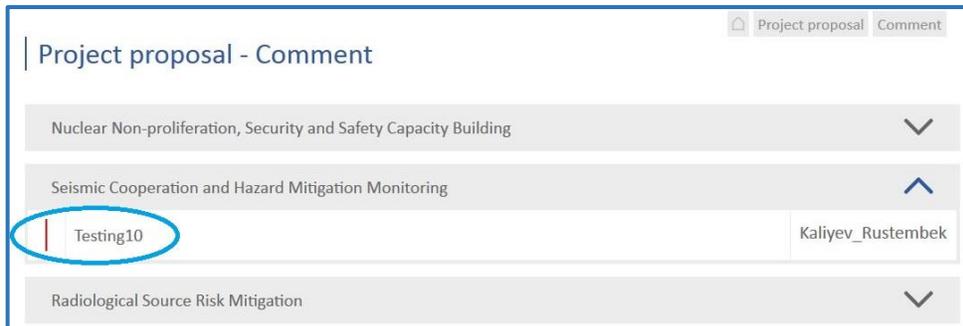
Showing 1-3 of 3 items.

Endrullat_Burkhard	01/11/2017	16:56
• qwwqnlsgnlgdsdKLfgns Fjhwruiwel		
Endrullat_Burkhard	30/10/2017	16:31
SRTYUSTRHSTR		
Endrullat_Burkhard	28/10/2017	23:09
The size of window "Proposal" should be fixed. Use vertical scroll bar for long text.		

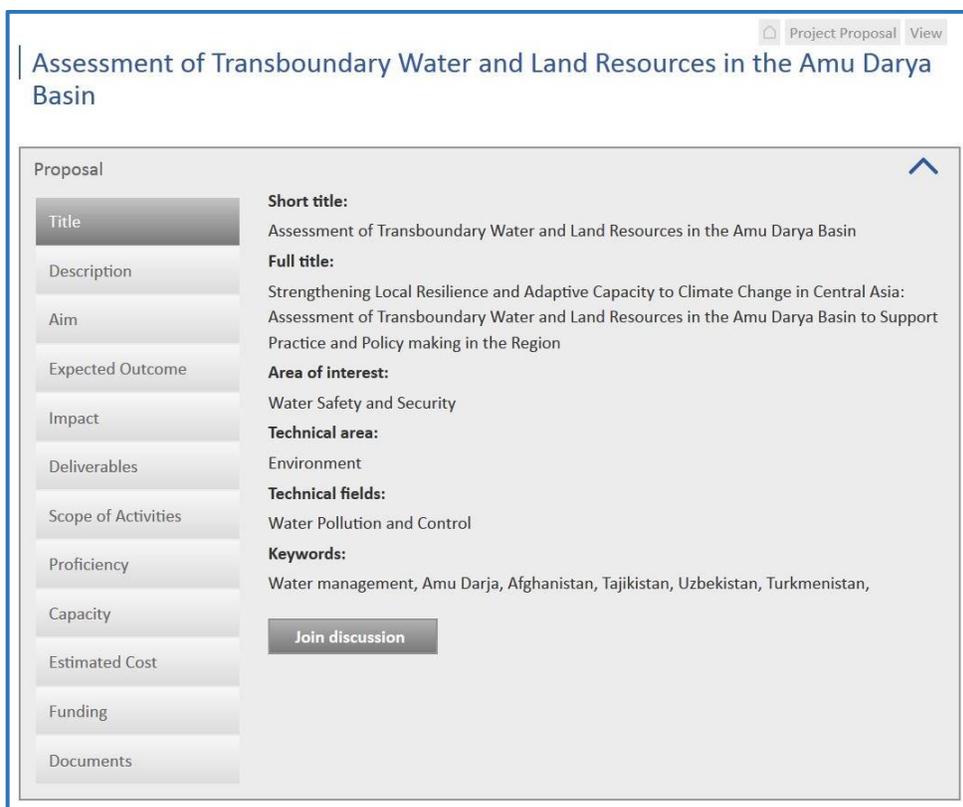
< 1 >

- Please take into consideration the upright line to the left of the name of Proposal in the overview («Project proposal – Comment»).

This line can have 3 colors in accordance with your right of taking part in the discussion



- I (red)**
- Within the window «Proposal» all menus except menu «Title» are inaccessible.
 - You cannot add comments in the window «Comments» - the window «Comments» is invisible.
 - Your Username is not included in the list of participants for this discussion - the window «Participants» is invisible.



- I (yellow)** If you interested to join the ongoing discussion on this Proposal click on the button «[Join discussion](#)» - the upright line becomes yellow. Automatically a request will be sent to the ISTC Administrator.



- (green) After the ISTC Administrator approved your request the upright line becomes green.
 - Within the window «Proposal» all menus are accessible.
 - You can add new comments in the window «Comments».
 - Your Username is included in the list of participants for this discussion (window «Participants»).

Submit a comment

- Click on button «**Add comment**»

Project Proposal View

Assessment of Transboundary Water and Land Resources in the Amu Darya Basin

Proposal

Comments Copy Add comment

Showing 1-3 of 3 items.

Endrullat_Burkhard	01/11/2017	16:56
<ul style="list-style-type: none"> • qwwqnlsgnlgdKlfgns FJhwruiwel		
Endrullat_Burkhard	30/10/2017	16:31
SRTYUSTRHSTR		
Endrullat_Burkhard	28/10/2017	23:09
The size of window "Proposal" should be fixed. Use vertical scroll bar for long text.		

< 1 >

Comments Copy Add comment

Wilder_John

↶ ↷ B I

Save

Showing 1-3 of 3 items.

Endrullat_Burkhard	01/11/2017	16:56
<ul style="list-style-type: none"> • qwwqnlsgnlgdKlfgns FJhwruiwel		
Endrullat_Burkhard	30/10/2017	16:31
SRTYUSTRHSTR		
Endrullat_Burkhard	28/10/2017	23:09
The size of window "Proposal" should be fixed. Use vertical scroll bar for long text.		

< 1 >

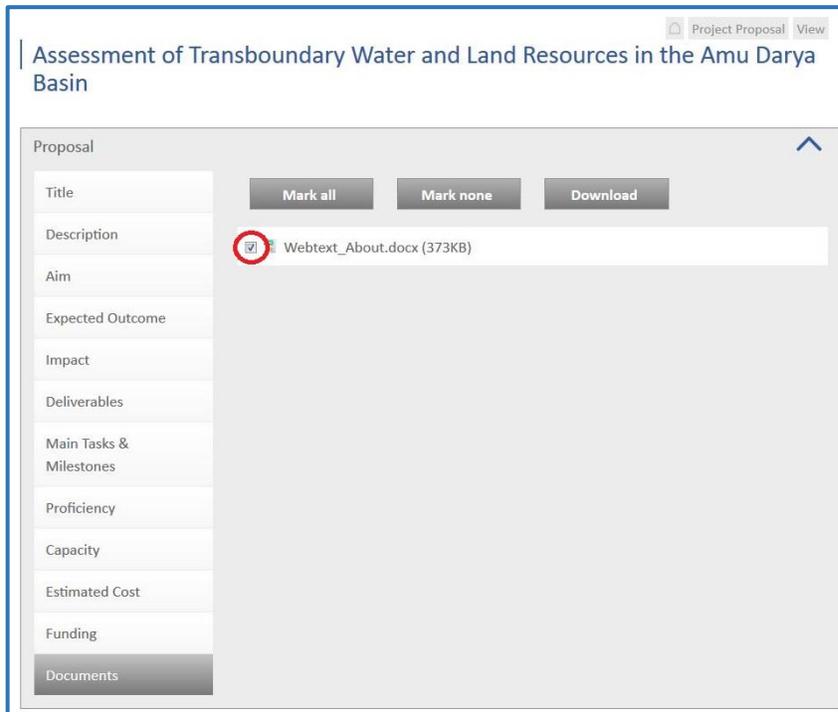
- Enter your comment.
Use the formatting buttons above the window.
«Copy and Paste» functionality from proposal information and other comments is available.



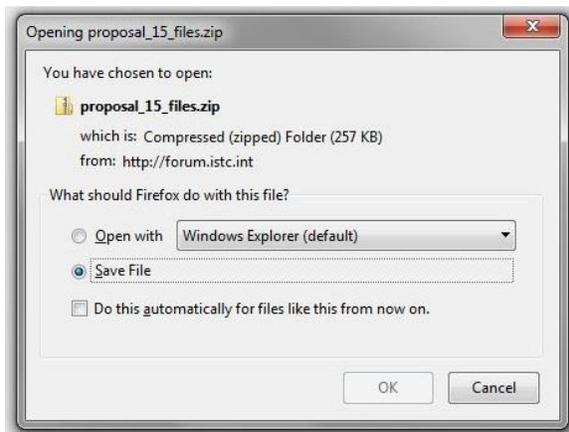
Do not forget to submit your comment by clicking on the button «**Save**».
To reject the comment click on button «**Add comment**» again or leave this menu.

Download a document

- Open the menu «**Documents**»
- Mark the document(s) which you want to download



- Click on the button «**Download**»
Mark «**Save File**» and click on the button «**OK**»



- Select the folder and click on the button «**Save**»

